



Student Employee Request for Cal/Federal Work Study Status Change

Employee Name

Employee ID

Campus

I understand that this is a once per fiscal year change in employment status. The fiscal year starts July 1 and ends June 30. I will not be able to return to the former status until the end of the academic year. I understand that there are impacts on retirement, taxes, and garnishments by making this change.

Federal Work Study and CalWorks student workers are exempt from:

- CalPERS 1,000 hours reporting requirements
- District 135-day count reporting
- Affordable Care Act eligibility
- Social Security and Medicare taxes (7.65%)
- Mandatory participation in FICA Alternative Plan (401A)
- Wage garnishment orders



Full and part-time SDCCD student workers are exempt from:

- District 135-day count reporting
- Social Security and Medicare taxes (7.65%)
- Mandatory participation in FICA Alternative Plan (401A)



☐ I am changing from Work Study to Hourly student worker

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Employee's Signature

Date

Supervisor/Manager's Signature

Date

Campus Business Office:

- Attach this form to the appropriate NANCE PAS sheet
- Employee is not to start working without authorization from the Employment Office
- When authorized, employment will begin on the first of the month following receipt of this request