



San Diego Community College District

City College · Mesa College · Miramar College · College of Continuing Education

Districtwide Strategic Planning Committee

May 14, 2025

9:00 a.m. – 10:30 a.m.

Zoom

Meeting Minutes

Members Present	Natalia Alarcón, Mona Alsoraimi, VC Jared Burns, VC Laurie Coskey, VC Michelle Fischthal, Poppy Fitch (Designee for VC Susan Topham), Hai Hoang, Andrew Hoffman, Jessica Luedtke, Paul (Pablo) Martin, Daniel Miramontez, Susan Murray, Malia Kunst, Jaime Sykes, Ayana Woods
Not Present	Neill Kovrig, VC Joel Peterson, Sean Ryan, VC Daniel Troy, Richard Weinroth
Guests	Ginger Jeu

Agenda Item 1: Welcome, Introductions, Agenda, Minutes

Discussion	<p>Call to Order: 9:03 am</p> <ul style="list-style-type: none"> a. Welcome attendees and approve the agenda. <ul style="list-style-type: none"> - M/S/C by Jessica Luedtke and Pablo Martin as is. - Discussion: None - Opposed: None - Abstentions: None - Action: Approved b. Approval of March 3, 2025 Minutes <ul style="list-style-type: none"> - M/S/C by Pablo Martin and Malia Kunst as is. - Discussion: None - Opposed: None - Abstentions: Laurie Coskey - Action: Approved
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Action Items	Person Responsible	Deadline
Post approved minutes	Ginger Jeu	After meeting

Agenda Item 2: BP3250 Revision

Discussion	<ul style="list-style-type: none"> - BP3250 Revision update provided. - To be approved at the June 12 Board meeting.
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	- No further comments or questions.
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Action Items	Person Responsible	Deadline
None	N/A	N/A

Agenda Item 3: IEPI PRT Update

Discussion	<ul style="list-style-type: none"> - The IEPI Partnership Resource Team (PRT) will have their second visit with SDCCD Leadership to discuss the summary from their initial visit and Menu of Options (MOO). Will address continuous improvement in the areas of district-level participatory governance and district-level department/unit reviews. They will meet with the Writing Team, which is developing the Institutional Innovation and Effectiveness Plan (I&E Plan) for this work. - Jessica Luedtke, is the representative for the Dean of IE. - Seeking support with Districtwide Strategic Governance Improvement and District Program Reviews. - Exciting news as we continue to support the process improvement.
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Action Items	Person Responsible	Deadline
None	N/A	N/A

Agenda Item 4: Dashboard Process Updates

Discussion	<ul style="list-style-type: none"> - Progress Updates were shared: <ul style="list-style-type: none"> o Incorporating changes into the dashboard. o Vetting activities with leads to verify efforts and determine gap areas (objectives not started). o Determining level of responsibility: Shared, District, College o Developing Key Performing Indicators (KPIs) per goal <ul style="list-style-type: none"> ▪ The District IE Research Department will provide the initial draft with recommendations. Then it will be discussed with the committee for further input. ▪ Working closely with the IE Deans at each of the Colleges. - A project aimed to operationalize the strategic plan.
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Action Items	Person Responsible	Deadline
None	N/A	N/A

Agenda Item 5: Identify Committee Goals for 2025-26

Discussion	<ul style="list-style-type: none">- Reviewed current committee function noted on our district website: Strategic Planning Committee Webpage- Committee members discussed items to cover in the next academic year and what districtwide planning could look like.- Highlights shared:<ul style="list-style-type: none">o CE was recognized for clearly highlighting their college goals and aligning their work with strategic priorities. This helps employees and students feel more connected to the college's mission in their daily roles. CE raised awareness via Institution Days, Presentations, Flex Activities, and a campaign (Pop-Up Signs at each location).o Efforts are underway to secure funding for current and future work. There's a need for a district-wide strategy to share resources effectively, including those tied to grants, braiding them together in new, collaborative ways.o A pilot planning summit is exploring ways to align efforts across the district (e.g. having committee chairs report to college councils). The goal is to keep planning high-level, clear, and easy to understand.o While individual colleges conduct environmental scans, it may be beneficial for the district to consider doing the same.o Create and implement SMART goals.o Consider starting discussions now for the next cycle.o Identify issues and areas needing change.o Develop a coordinated timeline for planning processes across the District.o How we share with each other, as opposed to identifying what comes first? District level to have some generality so the Colleges have flexibility to align goals within their unique setting. In theory, we would all align with each other. Community of Practice is not always about the best practice. Learn from our failures.o The Colleges have different accreditation processes; need to align the plans with the criteria. (e.g. CE doesn't have a mid-year report.)o Important that we align with the goals of the Board.o Consider sponsoring forums or workshops to discuss planning with other groups (e.g., District Governance Council, Chancellor's Cabinet, Board of Trustees, participatory governance groups, external entities).o Find ways to streamline processes to benefit everyone and reduce workload.
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	<ul style="list-style-type: none"> Colleges' strategic goals are tied to accreditation requirements.
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Action Items	Person Responsible	Deadline
None	N/A	N/A

Agenda Item 6: Membership and Meeting Dates for 2025-26

Discussion	<ul style="list-style-type: none"> PROPOSED Meeting Schedule DSPC 25-26.pdf Conflict with CE on the 3rd Wednesday; there is an Executive President's Cabinet Meeting. Will need to explore other dates for the remainder of the meetings. The first fall meeting will be on September 30, 2025.
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Action Items	Person Responsible	Deadline
<ul style="list-style-type: none"> Send Outlook invite for September 30. Identify dates: second fall meeting and two spring meetings. 	Ginger	After the meeting.

Agenda Item 7: Topics for the Next Agenda

Discussion	<ul style="list-style-type: none"> Alignment, how to make updates and connections at all levels. Awareness Campaign Cycle for Environmental Scans
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Action Items	Person Responsible	Deadline
None	N/A	N/A

Agenda Item 8: Closing Remarks and Adjournment

Discussion	<ul style="list-style-type: none"> Thank you to the committee for their participation in this year's committee work. Survey to follow about membership experience. <p>Meeting adjourned at 10:25 a.m.</p>
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Action Items	Person Responsible	Deadline
None	None	N/A

**Next Meeting:
September 30, 2025**

Submitted by: Ginger Jeu, Executive Assistant
 Approved on: 9/30/25