

# San Diego Community College District

# City College - Mesa College - Mirmar College Summer 2025 - Fall 2025 - Spring 2026 Curriculum and Enrollment Timeline

CIC Proposal Due to Instructional Services  CIC Approval Deadline for Curriculum & CIC Catalog Deadline [2025-2026]  September 7, 2025  Prior Term Copy of Class Schedule  October 14, 2024  Student Applications Open  January 22, 2025  Faculty Begin Submitting Textbook Requisitions  March 27, 2025  Deadline to email corrected 'Class Notes' to schedule preparers  April 4, 2025  Student Deadline: Appeal Loss of CCP6 or Priority Reg (Appt Term)  April 4, 2025  Student Deadline: Appeal Loss of CCP6 or Priority Reg (Appt Term)  April 4, 2025  TAO Assignment Acceptance Notification - Online in Faculty Portal  April 7, 2025  Canvas - Faculty can start building Canvas Class Shells  College Deadline to submit appeals to District (Loss of Priority/CCPG)  Deadline to enter 'Class Notes' for District Office review  April 11, 2025  Application Deadline for Priority Appointments: CCCApply  Deadline for CS Data Entry for Priority Appointments: CCCApply  Deadline for CS Data Entry for Priority Appointments: DSPS, EOPS, RSCH, CalWORKs, Foster & Homeless Youth,  Parents, Active Duty, Veterans & Athletes  Class Schedule Posted Online  April 11, 2025  Registration by Appointment Begins (Apr 21-24): Priority Groups: DSPS, EOPS, CalWORKs, Foster & Homeless Youth,  Active Duty, Veterans & Athletes  April 12, 2025  Registration by Appointment Begins (Apr 21-24): Priority Groups: DSPS, EOPS, CalWORKs, Foster & Homeless Youth,  Active Duty, Parents, Veterans, Apprenticeship & Athletes  April 22, 2025  Registration Begins  April 24, 2025  Open Registration Begins  April 25, 2025  Permission Numbers for restricted Classes/Programs displayed in Faculty Portal  April 20, 2025  Registration Begins  April 24, 2025  Open Registration Begins  April 25, 2025  Deadline to Apply Apprents, Veterans, Apprenticeship & Athletes  April 24, 2025  Open Registration Begins  April 25, 2025  Permission Numbers displayed in Faculty Portal  Bune 8, 2025  Dead Incompletes - Missing Roll To Grade (SDCCD_SR_STDNT_INCOMPLETE) - Run Monthly  June 8, 2025  Incomplete	Summer 2025: June 9 - August 16		
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		August 25, 2025	
		September 2, 2025	

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Fall 2025: August 18 - December 20 (Primary 16wk Session: August 25 – Decem	ber 20, 2025)
DESCRIPTION	DATE
CIC Proposal Due to Instructional Services	September 6, 2024
CIC Approval Deadline for Curriculum & CIC Catalog Deadline [2025-2026]	September 26, 2024
Prior Term Copy of Class Schedule	December 16, 2024
Student Applications Open	February 27, 2025
Faculty Begin Submitting Textbook Requisitions	March 31, 2025
2026/2027 College Catalogs Published Online	March 31, 2025
College Deadline to submit appeals to District (Loss of Priority/CCPG)	April 4, 2025
Deadline to enter 'Class Notes' for District Office review	April 4, 2025
TAO Assignment Acceptance Notification - Online in Faculty Portal	April 7, 2025
Student Deadline: Appeal Loss of CCPG or Priority Reg (Appt Term)	April 9, 2025
Deadline to email corrected 'Class Notes' to schedule preparers	April 11, 2025
Application Deadline for Priority Appointments: CCCApply	April 11, 2025
Deadline for CS Data Entry for Priority Appointments: DSPS, EOPS, CalWORKs, Foster & Homeless Youth, Parents,	
Active Duty, RSCH Veterans & Athletes	April 11, 2025
Class Schedule Posted Online	April 14, 2025
Permission Numbers for restricted Classes/Programs displayed in Faculty Portal	April 26, 2025
mySDCCD Registration Date and Time is viewable in the portal and emailed(S36)(S12)	April 28, 2025
Registration by Appointment Begins (Apr 28 - May 16): Priority Groups: DSPS, EOPS, CalWORKs, Foster & Homeless	
Youth, Active Duty, Parents, Veterans, RSCH, Apprenticeship & Athletes	April 28, 2025
HS Registration - Adms starts to Registers High School students	May 15, 2025
Open Registration Begins	May 19, 2025
Canvas - Faculty can start building Canvas Class Shells	June 30, 2025
Bus Pass (Semester) go on Sale	August 4, 2025
<b>Drop for NonPayment of Enrollment Fees</b> (Does not include Health Fees, Students with Anticipated Financial or Veteran Aid, HS, Apprenticeship, R2T4, Promise.) <b>Registration down while DNP runs</b>	August 3, 2025
Canvas Student Enrollment Visible – (2 Weeks Prior to Class Start)	August 11, 2025
LRC & Library Student Extracts for login	August 18, 2025
PERC - Drop from classes if the REQUISITES were not met	August 21, 2025
Permission Numbers displayed in Faculty Portal	August 21, 2025
Residency determination date for all sessions	August 24, 2025
Opening Day - Primary 16 Wk Session Begins	August 25, 2025
International Student Rpts: (X_CC_INTL_ADDRESS), (X_CC_INTL_VISA & X_CC_STDNT_COURSE)	August 25, 2025 August 25, 2025
	<u> </u>
Vets/Military Data (X_CC_MIL_TO_CAMPUS), VetBenefits-AcadStan-CCPG(X_CC_VETS_ <campus>)</campus>	August 25, 2025
Add/Drop Deadline (Primary Session) (Instructor drop by Noon next business day)	September 5, 2025
Census Deadline (Primary Term) - Faculty to process all drops for non-attendance by NOON	September 8, 2025
Withdrawal & Pass/NoPass Deadline (Primary Session)	October 31, 2025
Deadline to Apply for Graduation	November 15, 2025
Incompletes - Missing Roll To Grade (SDCCD_SR_STDNT_INCOMPLETE) - Run Monthly	December 1, 2025
GRADES Due - Start running Late Grade Rpt (X_SR_MISSING_GRADES)	January 2, 2026
Veterans Counts on Ed Plans (VA 85:15) (30 days after term)/ 'F' Grade / Graduate Rpt	January 8, 2026
Grade Process (Grade Lapse, Repetition, Acad Standing, Holds, PERC) EOT emails	January 14, 2026
Hold Transcript for Final Grades - Release Date	January 20, 2026 Version 5: 11/17/2025

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Intersession 2026: January 5 – 30, 2026		
Spring 2026: January 20 - June 1(Primary 16wk Session: February 2 – June		
CIC Proposal Due to Instructional Services	January 17, 2025	
CIC Approval Deadline for New Curriculum	May 8, 2025	
Prior Term Copy of Class Schedule	June 6, 2025	
Student Applications Open	September 11, 2025	
Deadline to enter 'Class Notes' for District Office review	September 26, 2025	
Faculty Begin Submitting Textbook Requisitions	September 29, 2025	
Deadline to email corrected 'Class Notes' to schedule preparers	October 3, 2025	
TAO Assignment Acceptance Notification - Online in Faculty Portal	October 6, 2025	
Student Deadline: Appeal Loss of CCPG or Priority Reg (Appt Term)	October 10, 2025	
Class Schedule Posted Online	October 20, 2025	
College Deadline to submit appeals to District (Loss of Priority/CCPG)	October 16, 2025	
Application Deadline for Priority Appointments: CCCApply	October 17, 2025	
Deadline for CS Data Entry for Priority Appointments: DSPS, EOPS, CalWORKs, Foster & Homeless Youth, Parents,	00.0000. 17, 2020	
Active Duty, RSCH Veterans & Athletes	October 17, 2025	
mySDCCD Registration Date and Time is viewable in the portal and emailed(S36)(S12)	October 22, 2025	
Permission Numbers for restricted Classes/Programs displayed in Faculty Portal	November 1, 2025	
Registration by Appointment Begins (Nov 3 - Dec 3): Priority Groups: DSPS, EOPS, CalWORKs, Foster & Homeless		
Youth, Active Duty, Parents, Veterans, RSCH, Apprenticeship & Athletes (First 3 Days)	November 3, 2025	
Wait Lists Process & Emails: Next to Enroll But Blocked(S53/54), Auto Enrolled-Pay Fees(S61)	November 4, 2025	
Canvas - Faculty can start building Canvas Class Shells	November 17, 2025	
HS Registration - Adms starts to Registers High School students	December 1, 2025	
Open Registration for Spring/Intersession Begins	December 4, 2025	
International Student Rpts: (X_CC_INTL_ADDRESS), (X_CC_INTL_VISA & X_CC_STDNT_COURSE)	December 6, 2025	
LRC & Library Student Extracts for login	December 16, 2025	
Vets/Military Data (X_CC_MIL_TO_CAMPUS), VetBenefits-AcadStan-CCPG(X_CC_VETS_ <campus>)</campus>	December 16, 2025	
Canvas Student Enrollment Visible – (2 Weeks Prior to Class Start)	December 22, 2025	
Bus Pass (Semester) go on Sale	January 5, 2026	
Incompletes - Missing Roll To Grade (SDCCD_SR_STDNT_INCOMPLETE) - Run Monthly	January 3, 2026	
Permission Numbers displayed in Faculty Portal	January 3, 2026	
Intersession Opening Day	January 5, 2026	
Drop for NonPayment of Enrollment Fees (Does not include Health Fees, Students with Anticipated		
Financial or Veteran Aid, HS, Apprenticeship, R2T4, Promise.)	January 11, 2026	
Residency determination date for all sessions	February 1, 2026	
Opening Day - Primary 16 Wk Session Begins	February 2, 2026	
ADT Deadline (Assoc Degree for Transfer) to apply for grad and eligible for CSU next semester.	February 13, 2026	
Add/Drop/Refund Deadline (Primary 16wk Session)	February 13, 2026	
Census Deadline (Primary Term) - Faculty to process all drops for non-attendance by NOON	February 17, 2026	
Deadline for Graduates to be in Spring Commencement Program	March 13, 2026	
Withdrawal & Pass/NoPass Deadline (Primary Session)	April 17, 2026	
Deadline to Apply for Graduation	April 24, 2026	
GRADES Due - Late Grades(X_SR_MISSING_GRADES) (Deadline for Positive Attendance Hours)	June 5, 2026	
Grade Process (Grade Lapse, Repetition, Acad Standing, Holds, PERC) EOT emails	June 12, 2026	
Last Day for Colleges to Update Data for MIS Reporting	June 12, 2026	
Veterans Counts on Ed Plans (VA 85:15) (30 days after term)/ 'F' Grade / Graduate Rpt	June 15, 2026	
Hold Transcript for Final Grades - Release Date	June 15, 2026	

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### **EMAIL LEGEND**

#### **New Student and Annual Emails**

- (S32) Welcome to SDCCD
- (S83) New Students MS / SSO / MFA Authentication (Temp Student Email)
- (S40) ISIR Supplemental Verification Required
- (S99) After Enrl Official Student Email and access to Canvas and MS Office 365 suite
- (S96) Preferred Name and Student Email
- (S11) Health Wellness and Safety
- (S39) DAAPP Notification
- (A33) Annual security Report Cleary
- (S27) Annual Disclosure/Consumer info/Copyright/FERPA
- (S60) Priority Registration/SSSP
- (S64) Orientation/Counseling/ELAC/Milestones
- (S67) Placement Assist/ELAC
- (S37)(S29) 1098-T Available for Download / Missing SSN for 1098-T
- (S14) Intersession Announcment
- (S69) Child Dev CDTC Grant Notice

#### **Registration and End of Term Emails**

- (S36) Student Appointments (HS Students get S12)
- (S43) Confirmation of Enrollment Activity (Add-Drop-Withdraw)
- (S31) Class in Cart-But not enrolled
- (S49) Canvas Invite and Online Class Tips
- (S44) Welcome & Enrollment Schedule Opening Weekend
- (S90) Class Cancelled Notify Students of other options
- (S25) Immunization for CHIL (Child Dev Classes)
- (S46) Classes taught on Military Base
- (S88) Bus Pass Available
- (S54) Waitlist WL info (S23) Waitlist Notice of other open classes
- (S53) Waitlist Next to Enroll But Blocked due to some registration issue
- (S61) Waitlist You were Auto Enrolled from waitlist -Pay Fees now
- (S92) Owe Fees, FA available, Payment Plans Available, DNP Warning'
- (S93) Payment Plan Information after Signing up for PP
- (S34) DNP Warning Drop for Non-Payment approaching
- (S71) DNP Not Dropped But Health Fees Owed
- (S52) Withdrawal (Drop with a W) Reminder
- (S51) Students with an Appointment but who have not yet Registered
- (S13) Veterans Certification Notice
- (S06) Probation(at risk of losing CCPG and Priority registration)
- (S22) PreRequisite Not Met Student Dropped
- (S57) Approaching 100 units will lose priority
- (S81) Work Experience Required Training
- (S66) Graduation\_Status\_Update

## **Faculty Emails**

- (S09/10/55) TAO Notice Faculty Assignment Offer
- (S20) Class Opening Day
- (S28) Census Enrolment
- (S15/16/17) Add-Drop/Withdrawal/Grades Deadline
- (S68) Reminder to "POST" Grades
- (S19) College Flex Deadline reminder